



City of Empire / Public Works Department
 3385 197th Street W, Farmington, MN 55024
 Phone: 651-463-4494
 Email: maintenance@ci.empire.mn.us
Driveway Access Permit Application
Rural Residence/Agricultural/Commercial
Permit Fee: \$135.00 (Non-refundable)

PERMIT FEE REC'D
 DATE: _____
 CK#: _____
 BY: _____

Land Owner/Applicant's Name: _____ Phone # _____

Current Address: _____
 Street Address City State Zip Code

Site Address _____ Email: _____

Proposed Access Location: approximately _____ ft North South East West from the intersection of _____ and _____ on the North South East West side of _____ in Section _____ of _____ Township

Purpose of Access: Residential Agricultural Commercial

Use of Access: New Access Change in Use Widen Current Access Other _____

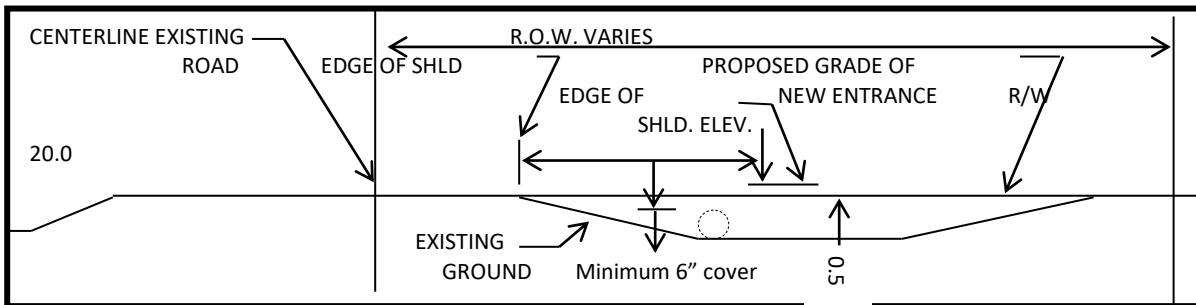
Has a Building Permit been applied for? Yes No None required

Parcel Number: _____ Number of existing accesses: _____

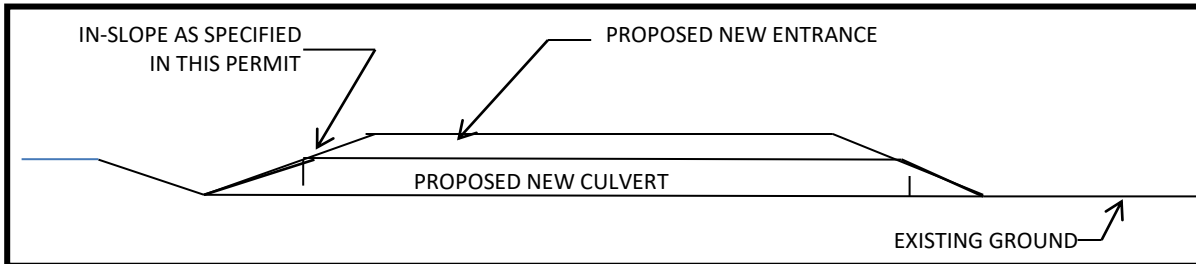
Is this parcel a new sub-division or a parcel split: Yes No If yes, has it been recorded? Yes No

CONSTRUCTION SPECIFICATIONS

- Access entrances shall be appropriate width for anticipated traffic.
- At a distance of 20 feet from the shoulder of the road, the centerline of the access shall be constructed ½ foot lower than the shoulder elevation. (See Diagram Below).



- In-slopes on all newly constructed access locations shall not be steeper than specified below (See Diagram Below).



- All access entrances shall intersect with the road at an angle not less than 70 degrees at a distance not less than 20 ft from the shoulder of the road.
- Driveways shall be setback a minimum of 50 feet from a side yard property line on City roads.
- The culvert should be 24' wide and 18" diameter with aprons on both ends.
- Only duo wall HDPE pipe or corrugated steel culverts meeting MN/DOT Standard Specifications shall be installed.
- Approaches are to be constructed of clean fill materials, free of large rocks, timber and other debris.
- Any changes, improvements, or alterations to an access entrance will require an additional permit. Permits are access specific.
- Permit is valid for **60 days** from permit approval date, after which this permit shall become null and void.

